

Website Development Project Minutes

Telecon was held on: Nov 15, 2011, 9:00 PST, 18:00 ECT

Participants: Sean Kelly, Sean Hardman, Pedro Osuna, Dan Crichton, Emily Law

Meeting Summary:

1. Project plan is considered complete (The latest is now posted at: <http://planetarydata.org/projects/active-projects-for-2011-2012/website-development/website-development-project-plan/view>).
2. An IPDA specific simple user procedure will be helpful for members to manage contents. Emily will have at least an outline of the procedure ready early next week to circulate. Target is to complete this procedure by December 1, 2011.
3. Sean Kelly will draw a layout template to guide posting project page content. Project areas with finalized layout need to be ready for use by end of January 2012.
4. IPDA site currently is not configured in wiki mode, but it can be. Available space can be made use. Write permission should be granted to all members for some of the pages (e.g. Projects). Questions were raised on how best to organize standards documents vs architecture documents vs others. Pedro will draft and recommend a new site map with improved page organization including a public outreach page.
5. Later, we will get input from the steering community to determine what content goes onto the public outreach page.
6. We will start the process of moving the web server to JPL sooner rather than later.
7. Next telecon to be held on January 17 9:00 PST, 18:00 ECT.